

Secretary/typist

Typists and secretaries provide clear and concise documents and records helping our frontline healthcare professionals and other staff to support and care for NHS patients .

Working life

As a typist, you'll use word processing systems to create a range of documents. These may be reports, letters, case notes, etc. If you work as an audio typist, you'll listen to dictated information dictated and type what you hear, turning it into a well-presented document potentiall in a variety of formats.

typist in the nhs

As a secretary, you'll usually work for a particular senior member of staff or group of staff. Or you may support the work of a particular department. As well as typing, including audio typing, you may:

Secretaries often work for a particular senior member of staff.

- arrange meetings
- take minutes of meetings
- manage diaries
- deal with enquiries by phone and email
- order stationery
- keep a filing system
- create and update spreadsheets and databases

Secretaries and typists work across the NHS, in clinical and non-clinical areas such as:

- hospital departments and clinics of all types
- GP surgeries and health centres
- the headquarters of an NHS trust

As a secretary or typist, working on a ward or in a clinic or health centre, you'll have a lot of contact with patients and their relatives and carers. You will also have contact with healthcare professionals including [nurses](#) ^[1] and doctors, including [GPs](#) ^[2] or [surgeons](#) ^[3], for example.

Other secretaries/typists may have little or no contact with patients, for example, those in headquarters. They work closely with admin staff and other members of the wider healthcare team.

Entry requirements, skills and interests

There are no set entry requirements for a secretary/typist. However, employers expect excellent keyboard skills. They are likely to ask for qualifications in typing or word processing. Employers also expect a good standard of literacy, numeracy and IT skills. They may ask for GCSEs or equivalent qualifications. You may be able to enter an apprenticeship ^[4] through an administrative role and through further training and qualifications, progress to more senior secretarial or typing role.

Personal characteristics

As a secretary/typist, you'll need to:

- work accurately and methodically
- meet deadlines
- use medical terminology
- pay attention to detail
- work in a team but use their own initiative
- work with all types of people
- be helpful and reassuring if dealing with patients and their families

Skills required

- excellent keyboard skills
- IT skills
- good spelling and grammar
- organisational skills

Training and development

You will get the training you need to do the job. This includes an introduction to the department, how to use the IT and phone equipment and the procedures to follow. You may also have training in customer care.

You may be offered the chance to take vocational qualifications such as those from:

- the Association of Medical Secretaries, Practice Managers, Administrators and Receptionists ^[5] (AMSPAR)
- the British Society of Medical Secretaries and Administrators ^[6] (BSMSA)

Some secretaries/typists become members of AMSPAR or BSMSA. Both AMSPAR and BSMSA offer training, online forums and newsletters so staff can network with others doing the same type of work.

• Pay and conditions

Administrative staff in the NHS are paid on the [Agenda for Change](#) ^[7] (AfC ^[8]) pay system. As a new entrant, working as a secretary/typist you would typically start on band 2 and could progress, with further training and qualifications to posts at bands 3 or 4, for example as a [medical secretary](#) ^[9]. Secretaries/typists work standard hours of around 37.5 a week. In some jobs, this could involve early starts, evenings and weekends. Terms and conditions for staff working outside the NHS will vary

• Where the role can lead

With experience, you could become a team leader, coordinating the work of a team of secretaries/typists. With further experience, you could become a manager, responsible for the staff in a department.

Some secretaries/typists move into specialist roles such as [medical secretary or PA](#) ^[9]. Others may move into areas such as [finance](#), ^[10] or [health records](#) ^[11].

You may also have the opportunity to move into [informatics](#) ^[12], specialising in electronic data, or into IT.

• Job market and vacancies

If you're applying for a role either directly in the NHS or in an organisation that provides NHS services, you'll be asked to show how you think the NHS values apply in your everyday work. [Find out more about NHS values.](#) ^[13]

Most NHS trusts advertise their vacancies on [NHS Jobs](#) ^[14]. Some of the current vacancies are below.

Find a vacancy

Enter your location or postcode

Show results within

Search

- **Audio-Typist/ Secretarial Support**

Bedford, MK42 8DJ

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

Bedfordshire Hospitals NHS Foundation Trust

[Apply now on NHS Jobs for Audio-Typist/ Secretarial Support job \(opens in a new window\)](#) ^[15]

- **Audio Typist**

Sheffield, S5 7AU

Salary:

£24169.00

Type:

Permanent

Employer:

Sheffield Teaching Hospitals NHS Foundation Trust

[Apply now on NHS Jobs for Audio Typist job \(opens in a new window\)](#) ^[16]

- **Medical Typist**

Bebington, CH63 4JY

Salary:

£23615.00

Type:

Permanent

Employer:

Wirral University Teaching Hospitals NHS Trust

[Apply now on NHS Jobs for Medical Typist job \(opens in a new window\)](#) ^[17]

- **Clinical Typist**

Sutton In Ashfield, NG17 4JL

Salary:

£24169.00

Type:

Permanent

Employer:

Sherwood Forest Hospitals NHS Foundation Trust

[Apply now on NHS Jobs for Clinical Typist job \(opens in a new window\)](#) ^[18]

- **Audio Typist**

Oswestry, SY10 7AG

Salary:

£23615.00

Type:

Fixed-Term

Employer:

Robert Jones and Agnes Hunt Orthopaedic Hospital NHS Foundation Trust

[Apply now on NHS Jobs for Audio Typist job \(opens in a new window\)](#) ^[19]

- **Appointments Coordinator/Support Typist**

East Grinstead, RH19 3DZ

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

Queen Victoria Hospital NHS Foundation Trust

[Apply now on NHS Jobs for Appointments Coordinator/Support Typist job \(opens in a new window\)](#) ^[20]

- **Audio Typist / Admin Support**

Newport, NP20 2UB

Salary:

£24433.00 to £26060.00

Type:

Permanent

Employer:

Aneurin Bevan University Health Board

[Apply now on NHS Jobs for Audio Typist / Admin Support job \(opens in a new window\)](#) ^[21]

- **Medical Secretary**

London, SE3 7HB

Salary:

£13.21

Type:

Permanent

Employer:

Blackheath Standard PMS

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[22]

- **Medical Secretary**

Totnes, TQ9 5JA

Salary:

£12.65

Type:

Permanent

Employer:

Leatside Surgery

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[23]

- **Medical Secretary**

Welwyn, AL6 9ER

Salary:

£27857.00 to £30570.00

Type:

Permanent

Employer:

Hertfordshire Partnership University NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[24]

- **Medical Secretary**

Chelmsford, CM1 3EH

Salary:

Negotiable

Type:

Permanent

Employer:

Primary Care Careers

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[25]

- **Medical Secretary**

Bournemouth, BH7 7DW

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

University Hospitals Dorset NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[26]

- **Medical Secretary**

Feering, CO5 9SE

Salary:

Negotiable

Type:

Permanent

Employer:

Primary Care Careers

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[27]

- **Medical Secretary**

Guildford, GU2 7XX

Salary:

£27857.00 to £30570.00

Type:

Permanent

Employer:

Royal Surrey NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[28]

- **Medical Secretary**

Pentre, Rhondda, CF41 7BT

Salary:

£24433.00 to £26060.00

Type:

Permanent

Employer:

Cwm Taf Morgannwg University Health Board

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[29]

- **Team Secretary**

Huddersfield, HD1 3LT

Salary:

£24071.00 to £25674.00

Type:

Permanent

Employer:

South West Yorkshire Partnership NHS Trust

[Apply now on NHS Jobs for Team Secretary job \(opens in a new window\)](#) ^[30]

- **Medical Secretary**

Farnborough, GU14 0NP

Salary:

Negotiable

Type:

Permanent

Employer:

Voyager Family Health

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) [31]

- **Support Secretary**

Stockton-on-Tees, TS19 8PE

Salary:

£24625.00 to £25674.00

Type:

Fixed-Term

Employer:

North Tees & Hartlepool NHS Foundation Trust

[Apply now on NHS Jobs for Support Secretary job \(opens in a new window\)](#) [32]

- **Medical Secretary**

Oxford, OX3 9JA

Salary:

Negotiable

Type:

Permanent

Employer:

Hedena Health Ltd

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) [33]

- **Medical Secretary**

Rotherham, S66 2JQ

Salary:

£12733.00

Type:

Permanent

Employer:

Dr Clarke & Partners

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) [34]

- **Team Secretary**

Warwick, CV34 5BW

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

South Warwickshire University NHS Foundation Trust

[Apply now on NHS Jobs for Team Secretary job \(opens in a new window\)](#) ^[35]

- **Senior Secretary**

Sheffield, S5 7AU

Salary:

£26530.00 to £29114.00

Type:

Permanent

Employer:

Sheffield Teaching Hospitals NHS Foundation Trust

[Apply now on NHS Jobs for Senior Secretary job \(opens in a new window\)](#) ^[36]

- **Medical Secretary**

Bournemouth, BH8 8DE

Salary:

Negotiable

Type:

Permanent

Employer:

Shelley Manor & Holdenhurst Medical Centre

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[37]

- **Medical Secretary**

Newcastle upon Tyne, NE6 4QD

Salary:

Negotiable

Type:

Permanent

Employer:

Benfield Park Medical Group

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[38]

- **Medical Secretary**

Carlisle, CA1 1PY

Salary:

£26530.00 to £29114.00

Type:

Permanent

Employer:

Cumbria, Northumberland, Tyne and wear (CNTW) NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[39]

- **Medical Secretary**

Walsall, WS2 9XH

Salary:

£26530.00 to £29114.00

Type:

Fixed-Term

Employer:

Black Country Healthcare NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[40]

- **Medical Secretary**

Colchester, CO3 4LN

Salary:

Negotiable

Type:

Permanent

Employer:

Primary Care Careers

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[41]

- **Team Secretary**

Leamington Spa, CV31 1JN

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

Coventry and Warwickshire Partnership Trust

[Apply now on NHS Jobs for Team Secretary job \(opens in a new window\)](#) ^[42]

- **Medical Secretary**

Sheffield, S10 2TH

Salary:

£24625.00 to £25674.00

Type:

Fixed-Term

Employer:

Sheffield Children's NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[43]

- **Medical Secretary**

Doncaster, DN1 2DS

Salary:

Negotiable

Type:

Permanent

Employer:

Regent Square Group Practice

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[44]

- **Team Secretary**

Welwyn Garden City Herts, AL8 6HG

Salary:

£27857.00 to £30570.00

Type:

Permanent

Employer:

Hertfordshire Partnership University NHS Foundation Trust

[Apply now on NHS Jobs for Team Secretary job \(opens in a new window\)](#) ^[45]

- **Medical Secretary**

Wymondham, NR18 0RF

Salary:

£12.21

Type:

Permanent

Employer:

Wymondham Medical Partnership

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[46]

- **Consultant secretary**

Bournemouth, BH9 1HD

Salary:

£26530.00 to £29114.00

Type:

Permanent

Employer:

University Hospitals Dorset NHS Foundation Trust

[Apply now on NHS Jobs for Consultant secretary job \(opens in a new window\)](#) ^[47]

- **Medical Secretary**

Darlington, DL3 6HX

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

County Durham & Darlington NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[48]

- **Secretarial Administrator**

Reading, RG6 7HG

Salary:

£12.21

Type:

Permanent

Employer:

Brookside Group Practice

[Apply now on NHS Jobs for Secretarial Administrator job \(opens in a new window\)](#)

^[49]

- **Medical Secretary**

Great Yarmouth, NR31 6LA

Salary:

£24625.00 to £25674.00

Type:

Fixed-Term

Employer:

James Paget University Hospitals NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[50]

- **Medical Secretary**

Ashington, NE63 9JJ

Salary:

£24625.00 to £25674.00

Type:

Fixed-Term

Employer:

Northumbria Healthcare NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[51]

- **Team Secretary**

Conwy, LL29 7RB

Salary:

£24433.00 to £26060.00

Type:

Permanent

Employer:

Betsi Cadwaladr University Health Board

[Apply now on NHS Jobs for Team Secretary job \(opens in a new window\)](#) ^[52]

- **Support Secretary**

Plymouth, PL6 8DH

Salary:

£24169.00

Type:

Fixed-Term

Employer:

University Hospitals Plymouth NHS Trust

[Apply now on NHS Jobs for Support Secretary job \(opens in a new window\)](#) ^[53]

- **Medical Secretary**

Bangor, LL57 2PW

Salary:

£24433.00 to £26060.00

Type:

Permanent

Employer:

Betsi Cadwaladr University Health Board

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[54]

- **Medical Secretary**

Plymouth, PL6 8DH

Salary:

£24625.00 to £25674.00

Type:

Fixed-Term

Employer:

University Hospitals Plymouth NHS Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[55]

- **Medical Secretary**

Minehead, TA24 6DF

Salary:

£26530.00 to £29114.00

Type:

Permanent

Employer:

Somerset NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[56]

- **Medical Secretary**

Darlington, DL3 6HX

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

County Durham & Darlington NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[57]

- **Medical Secretary**

Durham, DH1 5TW

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

County Durham & Darlington NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[58]

- **Medical Secretary**

Harrogate, HG2 7SX

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

Harrogate and District NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[59]

- **Medical Secretary**

Didcot, OX11 7GD

Salary:

Negotiable

Type:

Permanent

Employer:

Oak Tree Health Centre

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[60]

- **Medical Secretary**

Darlington, North East, DL1 2LN

Salary:

£28260.00 to £28260.00

Type:

Permanent

Employer:

Cygnets Health Care

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[61]

- **Medical Secretary**

Wolverhampton, WV100QP

Salary:

£26530.00 to £29114.00

Type:

Fixed-Term

Employer:

Black Country Healthcare NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[62]

- **Medical secretary**

Ivybridge, PL219AE

Salary:

£12.42

Type:

Permanent

Employer:

Beacon Medical Group

[Apply now on NHS Jobs for Medical secretary job \(opens in a new window\)](#) ^[63]

- **Colposcopy Secretary**

Poole, BH15 2JB

Salary:

£26530.00 to £29114.00

Type:

Fixed-Term

Employer:

University Hospitals Dorset NHS Foundation Trust

[Apply now on NHS Jobs for Colposcopy Secretary job \(opens in a new window\)](#) ^[64]

- **Medical Secretary**

Didcot, OX11 7JH

Salary:

£12.21

Type:

Permanent

Employer:

Didcot Health Centre

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[65]

- **Medical Secretary**

Romford, RM3 0DR

Salary:

Negotiable

Type:

Permanent

Employer:

The Greenwood Practice

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[66]

- **Support Secretary**

Farnworth, BL4 0JR

Salary:

£24071.00 to £25674.00

Type:

Permanent

Employer:

Bolton NHS Foundation Trust

[Apply now on NHS Jobs for Support Secretary job \(opens in a new window\)](#) ^[67]

- **Medical Secretary**

Great Yarmouth, NR31 6LA

Salary:

£24625.00 to £25674.00

Type:

Fixed-Term

Employer:

James Paget University Hospitals NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[68]

- **Medical Secretary**

Darlington, DL3 6HX

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

County Durham & Darlington NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[69]

- **Medical Secretary**

Newton Aycliffe, DL5 5LH

Salary:

£12.95 to £13.95

Type:

Permanent

Employer:

Bewick Crescent Surgery

[Apply now on NHS Jobs for Medical Secretary job \(opens in a new window\)](#) ^[70]

- **Medical Secretary - Gastroenterology**

Dorchester, DT1 2JY

Salary:

£24625.00 to £25674.00

Type:

Permanent

Employer:

Dorset County Hospital NHS Foundation Trust

[Apply now on NHS Jobs for Medical Secretary - Gastroenterology job \(opens in a new window\)](#) ^[71]

- **Medical Secretary (XN04)**

Leeds, LS14 6UH

Salary:

£26530.00 to £29114.00

Type:

Permanent

Employer:

Leeds Teaching Hospitals

[Apply now on NHS Jobs for Medical Secretary \(XN04\) job \(opens in a new window\)](#) ^[72]

- **Senior Medical Secretary**

Aberystwyth, SY23 1ER

Salary:

£26928.00 to £29551.00

Type:

Permanent

Employer:

Hywel Dda University Health Board

[Apply now on NHS Jobs for Senior Medical Secretary job \(opens in a new window\)](#) ^[73]

- **Imaging Medical Secretary**

Milton Keynes, MK6 5LD

Salary:

£26530.00 to £29114.00

Type:

Fixed-Term

Employer:

Milton Keynes University Hospital NHS Foundation Trust

Apply now on NHS Jobs for Imaging Medical Secretary job (opens in a new window) [74]

• Further information

- Association of Medical Secretaries, Practice Managers, Administrators and Receptionists [75]
- British Society of Medical Secretaries and Administrators [76]

Other roles that may interest you

- Medical secretary/personal assistant [77]
- Human resources staff [78]
- Finance staff [79]
- Administrative management [80]

Source URL:<https://www.healthcareers.nhs.uk/explore-roles/wider-healthcare-team/roles-wider-healthcare-team/administration/secretarytypist>

Links

[1] <https://www.healthcareers.nhs.uk/explore-roles/nursing> [2] <https://www.healthcareers.nhs.uk/explore-roles/general-practice-gp> [3] <https://www.healthcareers.nhs.uk/explore-roles/surgery> [4] <https://www.healthcareers.nhs.uk/i-am/secondary-school-or-fe-college/apprenticeships-traineeships-and-cadet-schemes> [5] <http://www.amspar.com/> [6] <http://www.bsmsa.org.uk/> [7] <https://www.healthcareers.nhs.uk/about/careers-nhs/nhs-pay-and-benefits/agenda-change-pay-rates> [8] <https://www.healthcareers.nhs.uk/glossary#AfC> [9] <https://www.healthcareers.nhs.uk/explore-roles/administration/medical-secretarypersonal-assistant> [10] <https://www.healthcareers.nhs.uk/explore-roles/corporate-services/finance-staff> [11] <https://www.healthcareers.nhs.uk/explore-roles/administration/health-records-staff> [12] <https://www.healthcareers.nhs.uk/explore-roles/health-informatics> [13] <https://www.healthcareers.nhs.uk/about/working-health/nhs-constitution> [14] <http://www.jobs.nhs.uk/> [15] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9418-25-0533> [16] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9190-25-0586> [17] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9408-25-0402> [18] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9214-25-0407> [19] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9224-25-0123> [20] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9276-25-0099> [21] <https://beta.jobs.nhs.uk/candidate/jobadvert/H9040-25-0718> [22] <https://beta.jobs.nhs.uk/candidate/jobadvert/A2850-25-0007> [23] <https://beta.jobs.nhs.uk/candidate/jobadvert/A2435-25-0007> [24] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9367-25-0417> [25] <https://beta.jobs.nhs.uk/candidate/jobadvert/M0038-25-0767> [26] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9153-25-0589> [27] <https://beta.jobs.nhs.uk/candidate/jobadvert/M0038-25-0773> [28] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9384-25-0416> [29] <https://beta.jobs.nhs.uk/candidate/jobadvert/H9110-25-0706> [30] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9378-CK2217> [31] <https://beta.jobs.nhs.uk/candidate/jobadvert/A3926-25-0004> [32] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9345-25-0303> [33] <https://beta.jobs.nhs.uk/candidate/jobadvert/A3940-25-0010> [34] <https://beta.jobs.nhs.uk/candidate/jobadvert/A3327-25-0001> [35] <https://beta.jobs.nhs.uk/candidate/jobadvert/C9203-25-0266> [36]

<https://beta.jobs.nhs.uk/candidate/jobadvert/C9190-25-0593> [37]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A3198-25-0012> [38]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A1901-25-0003> [39]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9263-25-0479> [40]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9285-25-0151> [41]
<https://beta.jobs.nhs.uk/candidate/jobadvert/M0038-25-0739> [42]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9444-25-0249> [43]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9425-25-0236> [44]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A5090-25-0002> [45]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9367-25-0442> [46]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A2803-25-0005> [47]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9153-25-0567> [48]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9439-2526-0101> [49]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A0481-24-0014> [50]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9177-25-0189> [51]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9319-25-0488> [52]
<https://beta.jobs.nhs.uk/candidate/jobadvert/H9050-25-1462> [53]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9216-25-0613> [54]
<https://beta.jobs.nhs.uk/candidate/jobadvert/H9050-25-1442> [55]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9216-25-0604> [56]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9184-25-0830> [57]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9439-2526-0130> [58]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9439-2526-0100> [59]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9421-25-0385> [60]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A4181-25-0003> [61]
<https://beta.jobs.nhs.uk/candidate/jobadvert/E0233-25-1055> [62]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9285-25-0150> [63]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A1739-25-0013> [64]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9153-25-0572> [65]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A2323-25-0001> [66]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A5444-25-0002> [67]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9241-25-0247> [68]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9177-25-0191> [69]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9439-2526-0129> [70]
<https://beta.jobs.nhs.uk/candidate/jobadvert/A0703-25-0004> [71]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9405-25-0171> [72]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9298-WOM-165> [73]
<https://beta.jobs.nhs.uk/candidate/jobadvert/H9100-25-0579> [74]
<https://beta.jobs.nhs.uk/candidate/jobadvert/C9430-25-0316> [75] <http://www.amspar.com> [76]
<http://www.bsmsa.org.uk> [77] <https://www.healthcareers.nhs.uk/explore-roles/wider-healthcare-team/roles-wider-healthcare-team/administration/medical-secretarypersonal-assistant> [78]
<https://www.healthcareers.nhs.uk/explore-roles/wider-healthcare-team/roles-wider-healthcare-team/corporate-services/human-resources-staff/human-resources-staff> [79]
<https://www.healthcareers.nhs.uk/explore-roles/wider-healthcare-team/roles-wider-healthcare-team/corporate-services/finance-staff/finance-staff> [80] <https://www.healthcareers.nhs.uk/explore-roles/management/roles-management/operational-management/administrative-management>