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Looking for a job

We are the NHS. We are recruiting. We are jobs.

Around 25,000 vacancies are advertised every month on the <u>NHS Jobs</u> [1] website in more than 350 different careers. Whether you want to work directly with patients or behind the scenes, there'll be a job to suit you.

What every job in the NHS has in common is the knowledge that you're making a difference to people's lives every day.

If your heart is set on a career in the NHS, there are a few things you can do before applying:

- Find out what training is needed. Some employers offer training programmes or apprenticeships [2]
- What opportunities are there to progress your career? The NHS is committed to the development of its staff.
- Find out if you can gain qualifications while working, part-time study or distance learning

All set? Take a look at the live job search below or visit the NHS Jobs website [3] to get started.

You'll also find some top tips on getting that all-important application and interview spot-on!

Live vacancies on NHS Jobs

Take a look at NHS Jobs [4] for vacances in your area below and search by keyword, location and job group.

You can also register to receive job alerts by email so you are the first to know of any vacancies suitable for you.

Find a vacancy

Enter your location or postcode

Show results within

Search

Job applications

When you've found a suitable vacancy:

- read the information about the job very carefully
- read the questions on the application form
- make sure that you match what they are looking for in the person specification for the job
- take your time to complete the form
- make sure that you emphasise what makes you suitable for the work
- mention any <u>experience</u> [5] you have that will show your commitment and understanding of the work
- check your details and ask someone else to read it through

Find out more about applications and interviews [6]

If you're aged between 16 and 30

Check out <u>The King's Trust's free support</u> [7] to help make your application relevant to healthcare.

Interviews

If you are invited for an interview:

- find out as much as you can about the employer, the role and the people who'll be interviewing you if you're given their names in advance
- take time to prepare, eg check out in advance where the interview will be held, decide what you are going to wear and what you will take with you
- think about the type of questions you may be asked and prepare some ideas to answer them
- listen to the questions carefully and take your time when answering
- take the opportunity to ask questions at the end

Be aware that as part of the recruitment process, you may be asked to take aptitude tests. You are likely to have a health assessment and criminal record check through the Disclosure and Barring Service [8].

If you're applying for a role either directly in the NHS or in an organisation that provides NHS services you'll be asked to show how you think the NHS values apply in your everyday work. Find out more about NHS values [9].

Find out more about applications and interviews [6]

Flexible work

Getting a permanent job is not the only way to work in the NHS. You can gain valuable experience by taking a temporary contract or considering temporary 'bank' work.

NHS Professionals (NHSP) [10] is the leading provider of temporary workers for the NHS. They work in partnership with NHS trusts to manage temporary staffing banks on their behalf.

Find your next career move

NHS Jobs has tens of thousands of live vacancies every day in area of the NHS and across the country.

Visit NHS Jobs [3]

Source URL:https://www.healthcareers.nhs.uk/career-planning/career-planning/looking-job

Links

[1] https://www.jobs.nhs.uk/ [2] https://www.healthcareers.nhs.uk/career-planning/study-and-Training/apprenticeships-traineeships-and-cadet-schemes [3] https://www.jobs.nhs.uk/candidate [4] http://www.jobs.nhs.uk/ [5] https://www.healthcareers.nhs.uk/i-am/secondary-school-or-fe-college/gaining-experience [6] https://www.healthcareers.nhs.uk/career-planning/planning-your-career/applications-and-interviews [7] https://www.princes-trust.org.uk/help-for-young-people/tools-resources/finding-job [8] https://www.gov.uk/government/organisations/disclosure-and-barring-service/about [9] https://www.healthcareers.nhs.uk/about/working-health/nhs-constitution [10] http://www.nhsprofessionals.nhs.uk